

Adobe InDesign CS5 Workshop: The Making of Annual Report

COURSE OVERVIEW

Join our Adobe Certified Instructor and get your hands dirty and strangled with texts and numbers in our brand new WORKSHOP series; The Making of Annual Report with InDesign.

Learn the secret of formatting text and deep dive into creating GREGP expression, mapping imported text styles and organised from A to Z workflow of creating the annual report and utilise the power of InDesign CS5 features and techniques.

COURSE OBJECTIVE

By the end of the course, participant should be able to:

- Create document template and text style efficiently by analysing and identifying the content.
- Set the Nested Style and automatically format the text based on consistent pattern.
- Create a GREGP expression and automatically apply character style to words.
- Efficiently formatting the paragraph and character by mapping imported text style to InDesign style.
- Extracted table of content from paragraph styles

WHO SHOULD ATTEND

Graphic professionals who are already experienced in Adobe InDesign and want more in-depth knowledge in establishing effective and productive workflow and technique of complex documents.

PRE-REQUISITES

Attended Adobe InDesign Level 1 and Level 2 or for those who already familiar and has knowledge of Adobe InDesign.

COURSE LEADER

Ms Habibah bt Ahmad @ Mohamed,

Ms Habibah Ahmad is an Adobe Adobe Certified Expert (ACE) & Adobe Certified Instructor (ACI) in both InDesign and Acrobat. She holds a BSc. Computer Science from Universiti Teknologi Malaysia and has over 15 years working experience in the publishing, advertising and pre-press industry.

Her in-depth knowledge of industry specific information technology extends from a technical perspective with publishing software programming, to technical support to over 8 years hands-on experience training advertising, printing and publishing personnel.

LOCATION

Teras One Solution
Sdn Bhd
32, 34 & 36 Jalan Bangsar
Utama 1, Bangsar Utama,
59000 Kuala Lumpur

DURATION

2 Days
9.00am - 5.00pm with 1
hour lunch break

COURSE FEE

RM980

REGISTRATION

Please fill up the
registration form and fax it
to us at 603-22881726

ADOBE INDESIGN CS5
The Making of Annual Report

COURSE OUTLINE

	DAY 1	DAY 2
9.00am	<p>INTRODUCTION An Overview of the Workflow</p> <p>COLLECTING INFORMATIONS Analyse and Identify Content from Hardcopy or Softcopy Compile Formatting Information Plan the Document Structure and Page Layout</p>	Group Activity 2
10.30am	<i>BREAK</i>	
10.45am	<p>COLLECTING INFORMATIONS (cont'd) Group Activity 1</p>	<p>PREPARING IMPORTED TEXT Cleaning Up text File</p> <p>IMPORTING TEXT Mapping Text Style</p> <p>APPLYING TEXT STYLE Find and Change Technique: TEXT and GREP</p>
1.00pm	<i>LUNCH</i>	
2.00pm	<p>CREATING TEMPLATE Create Master Pages Override and Detach Master Items</p> <p>TEXT STYLE Paragraph Style: Tab, Hanging Indent and Paragraph Rule Character Style</p>	<p>Group Activity 3</p> <p>TABLE OF CONTENT Generating TOC</p>
3.30pm	<p><i>BREAK</i></p> <p>TEXT STYLE (cont'd) Nested Style GREP Style</p>	<p>Exporting the Document Export to PDF</p>