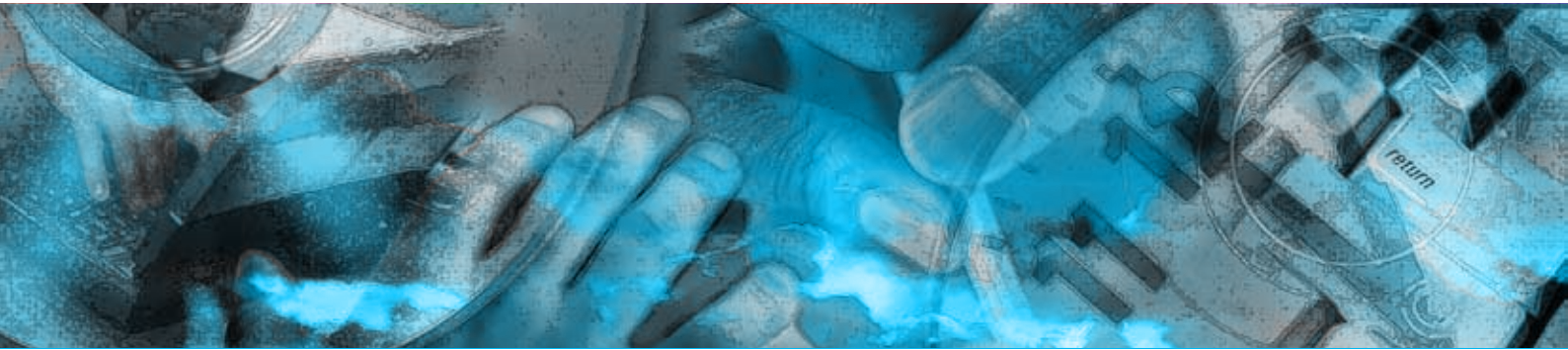


MAC OS X BASICS



COURSE OVERVIEW

Mac OS X Basics is a three-day preliminary course for those new to Mac OS X. This course focuses on using OS X to accomplish common tasks such as wordprocessing, web browsing and email, and also covers the iLife suite of applications.

WHO SHOULD ATTEND

This class is for those new to the Mac OS X platform. This could include first-time buyers of Apple computers or those who have recently switched from a PC to a Mac. No prior Mac OS X knowledge is assumed.

PRE-REQUISITES

None, although a working knowledge of computers would be advantageous.

DURATION

2 Days

TIME

9.00 am - 5.00 pm

FEES

RM580

LOCATION

TS Training Centre

COURSE LEADER

Ahmad Shaharuddin Amin Sahar was System Engineer for Apple Malaysia from 1999 to 2005. He has been in the IT industry since 1993, and has worked for companies such as Informatics and Telekom Malaysia prior to joining Apple. He has been using Macs since 1989. He holds a degree in Computer Science from USM and is an Apple Certified Technical Coordinator. He maintains a personal website at <http://homepage.mac.com/shah/>.

COURSE OUTLINE

1. GETTING TO KNOW YOUR MAC

Covers the contents of the box, the features of the Mac, how to set up and turn it on.

2. SOFTWARE INSTALLATION

Covers how to install OS X, iLife and Microsoft Office.

3. INTRODUCTION TO PERIPHERALS

Connecting your Mac to various peripherals such as projectors, printers and thumbdrives.

4. USING MAC OS X

Covers getting around in Mac OS X, and how to accomplish common tasks such as creating, copying and searching for files.

5. TROUBLESHOOTING

Solving common problems and where to call for help.

6. INTERNET

Covers the various ways of connecting to the Internet and how to use a web browser, email and chat.

7. ILIFE

Using Apple's iLife suite of applications for digital video, photos and music. Also covers how to share your creations online.

8. ASSIGNMENT

Using the knowledge that you have learned, create a sample project and post it online.